



# Carroll County Board of Elections



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## Carroll County Board of Elections Board Minutes September 3, 2020

### **Present:**

#### *Board*

Griffith Manahan, President, by telephone

John Woodley, Secretary, by telephone

Samuel Foster, by telephone

Laura O'Callaghan, Vice President, by telephone

Harvey Tegeler, by telephone

#### *Staff*

Katherine Berry, Election Director

Paula Troxell, Deputy Director

Jay Gullo, Attorney, by telephone

#### *Guest*

Muri Dueppen, by telephone

### **Call to Order & Welcome:**

Mr. Manahan, President, called the meeting to order at 3:01 p.m. A quorum was present.

### **Staff Report:**

Ms. Berry shared with the Board the insert that will be included with the mail in ballot. As shown on the insert, the three additional drop boxes will not be available until sometime between October 15<sup>th</sup> and October 17<sup>th</sup>. The postcard mailer that is being sent to voters does not include a date that the drop boxes will be available. Mr. Manahan asked if the insert that is included with the ballot could be changed so that the Board could decide where to place the drop boxes. Ms. Berry stated that she asked that question to SBE and was told they would have to get back to her. SBE explained that the insert must be sent to the vendor today so Ms. Berry stated that it is unlikely that SBE will permit changes to the insert. A discussion occurred about an alternative plan to place drop boxes at the three new locations that will not receive the state drop boxes until the middle of October.

After the discussion, Mr. Tegeler made a motion to purchase the three boxes recommended by Ms. Berry to be placed at the three new locations until the state drop boxes are available; seconded by Mr. Woodley. The motion passed unanimously.

Ms. Berry will contact the county Facilities Department to request assistance in delivering the boxes to the three locations. She will also make a request to have Facilities move the boxes once the State drop boxes are delivered to the three locations.

**Unfinished Business:**

Ms. Berry will provide an analysis of the staff's overtime for a vote by mail election as compared to an in-person election.

**New Business:**

None

**Scheduling of Next Meeting:**

The next board meeting will be held on Wednesday September 16, 2020 at 10:00 a.m.

**Adjournment:**

The meeting was adjourned on a motion by Mr. Foster; seconded by Ms. O'Callaghan to adjourn the meeting at 3:44 p.m. The motion passed unanimously.